

COUNCIL YOUTH COMMISSIONER VOLUNTEER POSITION DESCRIPTION

<u>Accountable to:</u>	Council Commissioner
<u>Term:</u>	In Consultation with the Council Youth Forum and the Council Executive Director, the Council Commissioner appoints the Council Youth Commissioner (CYC) annually.
<u>Time required:</u>	10 to 15 hours per month.
<u>Tenure:</u>	The Council Youth Commissioner will not serve more than three (3) years consecutively, as per By-Law, Policies and Procedures.
<u>Scope of Position:</u>	The CYC is the recognized point of contact on issues of program satisfaction and evaluation between the youth, the Council Management Committee and the areas. The CYC shall be a catalyst for promoting meaningful youth involvement within the Council and seeing that Youth initiatives are actively supported and recognized in conjunction with the Area Youth Commissioners.

Major Responsibility:

The CYC's role is to ensure, in conjunction with the Council Management Committee that communication is of the highest priority between the youth, the National Youth Network (NYN), the Council, the Area Service Teams and the groups. The CYC should also act to fulfil the aims and objectives of the National Youth Network and the Council Youth Forum. Priority is given to: Youth input, Local initiatives, Network development, Membership Development Activities and Section Support.

Duties and Responsibilities:

National

1. Actively contribute to all established NYN initiatives as indicated in the NYN plan.
2. Bring forward to the NYN all pertinent issues identified by youth in their Council
3. Co-ordinate Council action plans so as to include priorities set by the NYN.
4. Attend, or provide alternate delegate to, all NYN meetings.

Council

1. Ensure all Council youth are provided with an opportunity for providing input on Scouting issues.
2. Serve as Chair of the Council Youth Forum (if established).
3. Serve as a contributing member of the Council Management Committee.
4. Assist the Council Management Committee in an annual goal setting process.
5. Encourage training for youth as part of the National Training scheme and as local initiatives.
6. Communicate on a regular basis with the Council Commissioner.

7. Communicate on a regular basis with the Deputy Executive Commissioner – Youth (Geographic).
8. Ensure that youth and adult volunteers are recognized for their contributions.

Qualifications:

A CYC should be enthusiastic, committed and possess a positive attitude. They should have the time available without interfering with their academic achievements.

Possesses skills in:

- communications
- time management
- planning
- team work

Has knowledge of:

- Scouting's programs
- By-law, Policies & Procedures
- Scouts Canada's Mission
- Program resources available