

CASCADIA COUNCIL – SCOUTS CANADA

JOB DESCRIPTION

DEPUTY COUNCIL COMMISSIONER – PROGRAM

Accountable to: Council Commissioner
Term: Appointed annually; maximum three years
Time Required: 3 to 5 hours per week; potential for 3 to 6 weekends per year

Major Responsibility:

Works with volunteers and staff to provide leadership to the Council's program activities and to enhance the program experience for youth in all sections.

Duties and Responsibilities:

1. Actively participates as a member of the Council Leadership Team
2. Supports the development of high-quality outdoor activity programs where Scouting youth can discover the outdoors, outdoor skills, teamwork, self-confidence and self-reliance while having fun. Whenever possible, programs will promote:
 - a. The experiential education model (programs are hands-on)
 - b. Leave No Trace and foster environmental stewardship
 - c. Scouting programs and allow youth to achieve badge and award requirements
 - d. The Canadian Path Program and the Four Elements
3. Recruits, orients, supervises, schedules and trains program volunteers
4. Develops specialty events such as Canadian Path and Youth Leadership training programs
5. Liaise and communicates with Key 3 and other Council and National Program Commissioners about program initiatives
6. Promotes camps and outdoor programs as a year-round activity
7. Participates in Area Scouters meetings, conferences and organizes events to promote Scouting programs
8. Develops a long-range development and improvement plan for Council program activities
9. Monitors the program budget to ensure targets and goals are met
10. Communicates on a regular and timely basis with the Council Commissioner and other Council stakeholders; reports all progress and difficulties encountered

Qualifications:

1. Previous experience in outdoor activity programming
2. Sound knowledge of the outdoors and previous camping experience in varied settings
3. Good project management and organizational skills
4. Demonstrated leadership, management, problem solving and decision-making skills
5. Has proven ability to inspire confidence, team effort and leadership in others

6. Strong communication skills: ability to communicate clearly and professionally both verbally and in writing
7. Demonstrates a commitment to Scouting Mission, Principles and Practices through personal development and sound management practices